

# NATIONAL INSTITUTE OF TECHNOLOGY SILCHAR

## Minutes of the Fifteen Meeting of the Finance Committee held on 30<sup>th</sup> March 2010 at 11.00 AM at IIT Kharagpur Extension Centre, Kolkata

Fifteen meeting of the Finance Committee of the Institute was held on 30<sup>th</sup> March 2010 at 11 AM in IIT Kharagpur Extension Centre, Kolkata. Following members were present-

1. Prof. Gautam Barua, Chairman, Finance Committee
2. Prof. P.K. Bose, Director
3. Dr. (Mrs.) Basana Choudhury, Asst Prof & Head, Physics, NIT Silchar
4. Dr. B. K. Roy, Registrar & Member Secretary

Following agenda items were taken up for consideration-

**FC-15/10/01 : To confirm the Minutes of the last meeting of the Committee.**

Minutes of the Fourteenth Meeting of the Finance Committee held on 2<sup>nd</sup> December 2009 were confirmed.

**FC-15/10/02 : To receive note on the action taken and progress made on the minutes of the last meeting of the Committee.**

Committee was apprised about the actions taken on the resolutions of its last meeting. Committee took note of the same.

**FC-15/10/03 : To consider the enhancement of fees of Chartered Accountant, Internal Auditor of the Institute.**

Committee decided to enhance the fees of M/s P. L. Bakshi & Co, Internal Auditor of the Institute from Rs.25,000/- to Rs. 30,000/- from the current financial year i.e. 2009-2010 and recommended the same to the Board for approval.

**FC-15/10/04 : To consider re-imburement of mobile phone bill in respect of some teaching and non-teaching staff.**

Committee considered the practice followed in IIT Guwahati to reimburse the phone bills to the faculty members along with the circular from the Ministry for reimbursement of phone bills to some category of employees. After deliberation on the matter decided to reimburse the phone bill in respect of one mobile and/or one land phone with or without broad band connection up to the maximum amount as given below in the table.

*B.K. Roy*  
*G. Barua*

Sl.	Post held.	Amount of reimbursement per month.
1.	All faculty members	Rs. 750/-
2.	Registrar	Rs. 750/-
3.	Assistant Warden (other than faculty member), Librarian, Dy. Registrar, Asstt. Estate Engineer, Asstt. Engineer, Jr. Engineer	Rs. 500/-
4.	PA to Director, Vehicle Supervisor	Rs.300/-

The Committee recommended its decision to the Board for approval.

**FC-15/10/05 :**      **To consider the proposal of three member committee in implementing medical reimbursement/ benefit facilities.**

The Committee after threadbare discussion on the proposal has decided as follows:

**(1) Engagement of specialized doctors to attend Health Centre of the Institute, as AMA, at least once in a week for a specified duration and time**

- i) Specialized doctors be engaged as visiting consultants (as AMA) as per requirement.
- ii) Specialized area for which visiting consultants are not engaged, any one of the AMAs may recommend the case to the SMO/MO/LMO of the Institute for approval to refer the case to another appropriate AMA (nearest) listed by Central Government as per CS (MA)/CGHS Rules. In case of any emergency, visiting consultants may be consulted with permission of the Director.
- iii) Treatment be provided free of cost at the Health Centre and medicines may be purchased by the beneficiaries if not available in the Health Centre on reimbursable basis.

The present practice of paying a fixed amount be withdrawn from the date of implementation of the clauses under (1) above.

**(2) Proposal for listing a few well-equipped private nursing homes/hospitals/clinics etc. within the State of Assam**

The Committee approved the proposal in principle but desired that the details including rates etc. be placed in the next meeting.

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### **(3) Proposal for Referral outside the State**

The Committee approved the proposal in principle but desired that the details including rates etc. be placed in the next meeting.

The Committee recommended its decision to Board for approval.

**FC-15/10/06 :**           **To consider estimate for (i) Sports Complex, Swimming pool, (ii) Production Engineering Laboratory & (iii) Expansion of Hydraulic Laboratory**

The item is withdrawn.

**FC-15/10/07:**           **Any Other matter with the permission of Chair**

**FC-15/10/07(a):**       **To consider the fund requirement for upcoming /existing Academic Blocks and for some upcoming /existing hostels during next financial year /Academic year.**

The Committee decided to accord its administrative approval of (i) Rs.2,00,00,000/- (Two Crores) only to meet the requirement of upcoming /existing hostels as per Appendix-A and (ii) Rs.1,50,00,000/- (One Crore and Fifty Lakhs Only) for the upcoming /existing Academic block as per Appendix- B and recommended the same to the Board for approval.

The meeting ended with vote of thanks to the Chair.

  
(Dr. B. K. Roy)  
Registrar & Member Secretary

  
(Prof. Gautam Barua)  
Chairman